

MEMORANDUM OF UNDERSTANDING
BETWEEN
(INSTITUTION)
AND

(本校院系所英文名稱), NATIONAL TAIWAN NORMAL UNIVERSITY

(Institution), (city), (nation), and (本校院系所英文名稱), National Taiwan Normal University, Taipei, Taiwan R.O.C., hereby agree to foster academic exchange and cooperation between the two institutions.

SCOPE OF COOPERATION

Subject to mutual consent, the areas of cooperation will include any program offered by either institution as felt desirable and feasible on either side and that contributes to fostering and development of the cooperative relationship between the two institutions.

Cooperation may be carried out through such activities as:

- Exchange of faculty and/or staff;
- Exchange of graduate and/or undergraduate students;
- Exchange of scientific materials, publications, and information;
- Exchange of cultural activities
- Joint conferences and academic programs;
- Joint research activities and publications.

These activities are to be carried out after mutual consultation between the two institutions or the divisions concerned thereof. Normally each institution will sign a letter of agreement setting out the responsibilities of each institution for the agreed activity and such other matters as the institutions agree are necessary for the efficient achievement of the activity.

ADMINISTRATIVE RESPONSIBILITY

The (name of office) at (name of institution) and the (本校院系所英文名稱) at National Taiwan Normal University shall serve as coordinators of this agreement at their respective institutions. Notification of any change in liaison officers may be made by letter.

AMENDMENTS, RENEWAL, AND TERMINATION

This Memorandum of Understanding may be modified through the mutual discussion and consent of the two institutions in writing, and shall remain in effect from the date of the last signature for (three/four/five) years. Either institution may terminate the Memorandum by giving six months written notice of such intent. Two copies of this Memorandum shall be signed and each Party keeps one for records, both having same legal validity.

In Witness of the terms of this agreement our signatures are affixed:

(Institution)

(本校院系所英文名稱), National Taiwan Normal University

(Name of Head) _____
(Title of Head)

(本校院系所主管英文姓名) _____
(Chair/Director/Dean)

Date : _____

Date : _____